

Business Studies Advising Center
May 2017

BB 2.02.04

Phone (210) 458-4562 Fax (210) 458-4328

Website: http://business.utsa.edu/undergraduate/ugad_advising.aspx

Email – businessadvising@utsa.edu

You must be signed in prior to the ending time listed below
DEGREE PLANS ARE NOT CREATED/UPDATED DURING WALK-INS

WALK IN HOURS

May 3 – Wednesday	2:00 – 4:00 pm
May 10 – Wednesday	2:00 – 4:00 pm
May 17 – Wednesday	2:00 – 4:00 pm
May 24 – Wednesday	2:00 – 4:00 pm
May 30 – Tuesday	9:00 – 11:00am 2:00 – 4:00 pm
May 31 - Wednesday	2:00 - 4:00pm

Walk-in advising is available on a first-come, first-serve basis by assigned advisor until capacity has been reached or 15 minutes prior to the ending time for that session.

During walk-ins students with quick questions are allowed up to 15 minutes to meet with their assigned academic advisor. Students will be required to complete a student assistance form before meeting with an academic advisor.

OFFICE HOURS FOR May 2017	May 1–4 May 5	8:00 am to 6:00 pm 8:00 am to 5:00 pm
	May 8-11 May 12	8:00 am to 6:00 pm 8:00 am to 5:00 pm
	May 15-19	8:00 am to 5:00 pm
	May 22-26	8:00 am to 5:00 pm
	May 29 May 30-31	CLOSED (MEMORIAL DAY) 8:00 am to 6:00 pm