The College of Business (COB) has more students seeking to be business majors than it has resources. To provide the highest quality faculty and services, the College must limit the number of students who are admitted into the College of Business. Admission to the College of Business is determined by the available enrollment capacity, size and quality of the pool every semester and therefore is not guaranteed. Students will be competing for available enrollment (i.e., 400 spots available & 500 applicants then the best 400 will be admitted). Admission is based on completion of the required courses and the COB and UTSA GPA. Students will be evaluated in the semester they complete their 5th business class (15 credit hours) at UTSA.

TO BE CONSIDERED FOR ADMISSION TO THE COLLEGE OF BUSINESS A STUDENT:

1. Must first be designated as a pre-business student (PRB)
   To qualify as a pre-business (PRB), a student must have successfully completed evaluation under the Texas Success Initiative (TSI), must qualify for enrollment in MAT 1033 (Algebra with Calculus for Business or a higher level mathematics course) and WRC 1013 (Freshman Composition I or higher). *Students who do not meet the above criteria will be classified as undeclared (UND) until they are in good academic standing and college-ready in math and English.

2. Must complete the 7 required courses (21 credit hours) with a minimum of C- or better. Admission is not guaranteed. To be competitive, earn the best possible grades in all of your courses.
   - a. Complete 2 non-business courses.
   - b. Complete 5 required business courses (15 business credit hours) at UTSA from List 1.
   - c. If any of the 5 business courses from List 1 were completed at another institution, then a student MUST take as many courses as needed from List 2 to satisfy the 15-hour rule. Note that ALL courses from List 1 must be satisfied before choosing any courses from List 2.

List 1
- MAT 1033/MAT 1214*
- WRC 1013
- Total: 6 hours
- ECO 2013
- ECO 2023
- ACC 2013
- IS 1403
- MS 1023/STA 3023*
- Total: 15 hours

List 2
- ACC 2033
- FIN 3014
- GBA 2013
- IS 3003
- MGT 3003
- MGT 3013
- MKT 3013
- MS 3043
- MS 3053
- Total: 15 hours

Once a student completes 15 business hours at UTSA, the student will be evaluated for admission to the COB.

15-Hour Rule
Students will be evaluated for admission at the end of the semester in which they complete their 15th Business hour at UTSA. At that time, students must have completed the 7 required courses (2 non-business and 5 business courses) and be evaluated based on their UTSA and COB GPAs. The UTSA GPA includes courses taken only at UTSA. The COB GPA includes business courses taken only at UTSA.

*MAT 1214 and STA 3023 for Actuarial Science Majors ONLY

Revised 1/29/2015
ADDITIONAL ELEMENTS

- A student who does not complete the required courses (List 1 or List 2 if applicable) when he/she earns 15 business hours at UTSA will not be admitted to the College. No exceptions.

- If a student is not admitted, then the student will be changed to Undeclared and must seek another major. UND students will not be allowed to enroll in business classes.

- Once a student is admitted into the College of Business as a declared major, he/she will only be exited if they are DISMISSED from UTSA. Dismissed students may not return to the College of Business for an undergraduate degree.

- To graduate, students must still earn a minimum 2.00 UTSA, COB and Major GPA.

- Students will be subject to the 2015-2016 COB ADMISSIONS STANDARDS regardless of catalog beginning in spring 2016. Any student seeking admission to the college through fall 2015 may be admitted under the old admissions policy.
1. What is the Gateway Course for the College of Business?
Many UTSA majors have designated certain courses as Gateway Courses. Gateway Courses are generally courses that are necessary for students to progress through their chosen major and are usually those courses which contain material in which a student needs a clear-cut comprehension in order to be successful in completing other course requirements for the major.

Students pursuing a B.B.A. degree must successfully complete MAT 1033 (Algebra with Calculus for Business) in no more than two attempts. A student who is unable to successfully complete this course within two attempts, including dropping the course with a grade of “W” or taking an equivalent course at another institution, will be required to change his or her major outside of business.

2. Why does the COB have a separate admissions policy?
The College of Business (COB) wants to give all students who wish to study business a chance to join the College. At the same time, more students wish to study business than the college has resources. To provide the highest quality faculty and services, the College must limit the number of students who are admitted into the College of Business.

3. Do most Business Schools have admissions policies?
All competitive business schools have rigorous admissions policies. Remember, declaring your major is equivalent to being admitted to the College of Business.

4. How does the new admissions policy work for new freshmen?
The new admissions policy begins in fall 2015. Pre-business students must complete a total of 21 credit hours (7 required courses) of which 15 are business hours. It gives students the chance to complete 1 specific math course, 1 specific writing course and 5 specific business courses for a total of 7 required courses (see List 1). These must be completed as the first 15 business hours at UTSA. In the semester the student completes 15 semester credit hours in business, the student will be evaluated for admission. Students will be ranked each semester by UTSA GPA and College of Business GPA. GPAs from other institutions have no weight in the decision.

5. I am a freshmen and I have dual credit and/or AP credit for one of the courses designated on List 1?
If any of the required business courses have been completed at another institution, students must take additional, specific business courses at UTSA from List 2 in order to meet the 15-hour rule. In the semester that a pre-business student completes the 15 business hours at UTSA, he/she will be evaluated for admission to the College of Business.

6. How does the new admissions policy work for Transfer students?
As of fall 2015, all students seeking admission to the College of Business, including transfer students must meet the admission requirements of the College of Business. Pre-business students must complete a total of 21 credit hours (7 required courses) of which 15 are business hours. If any of the required business courses have been completed at another institution, transfer students must take additional specific business courses at UTSA from List 2 in order to meet the 15-hour rule. In the semester that a pre-business student completes the 15 required UTSA business hours, he/she will be evaluated for admission to the College of Business.

7. Do I need to submit an application to be evaluated for admission?
There is no application process. In the semester the student completes 15 semester credit hours in business at UTSA, the student will be evaluated for admission. Students will be ranked each semester by UTSA GPA and College of Business GPA.
GPA. Students will be notified of their admission status through their preferred email address as designated in the university system.

8. How many students will be admitted every semester?
Each semester the college will assess how many slots are available based on the resources available. The number will vary each semester. For reference, under the prior admissions criteria 67% of pre-business students were admitted on average to the COB in the years 2010-2014.

9. What GPA will qualify me for admission to the College of Business?
Students should devote their efforts to earning the best grades possible so they can be ranked as high as possible. For historical reference: students who met the COB admissions criteria in spring 2014 had an average COB GPA of 3.04 and a UTSA GPA of 3.0.

10. What can I do to maximize my chances of being admitted to the COB under the new admission policy?
Earn the best grades possible by devoting yourself to your studies. Make sure that you complete the 7 required courses by the time you complete your 15th business hour and that your UTSA and COB GPAs are in great shape. Academic performance is the key to admission.

11. What happens if I am not admitted to the COB under the new COB admission policy?
Students who are not admitted to the COB must choose any major outside of the COB for which they qualify. Students will be changed from Pre-business (PRB) to Undeclared (UND) and must choose a major other than a business discipline.

12. Do I get a second chance if I am not admitted the first time?
Each student receives one chance for admission.

13. What happens if I earn 15 business hours at UTSA but I do not complete the required courses?
A student who does not complete the required courses when he/she earns the designated UTSA COB 15 semester credit hours will forfeit the opportunity to be admitted to the College. No exceptions. The student will have to seek a major outside of business.

14. Can I avoid being evaluated if I feel like my grades aren't competitive?
No. When a student completes the 15 business hours at UTSA, he/she will be evaluated by the College.

15. Can I change my major to avoid being evaluated?
If a student earns 15 UTSA business hours and changes his/her major, the student forfeits the right to be considered for Admission to the College of Business.

16. If I am not admitted, can I appeal the decision?
Only students who have severe, extenuating, and verifiable circumstances may appeal. We expect these appeals to be rare. Some examples of a severe situation include: severe illness requiring hospitalization and/or medical care of significant duration or immediate military deployment. Verifiable situations are ones that can be independently confirmed by an authoritative source like a physician. The college will confirm the veracity of all documentation.

17. If I am not admitted I won't know what else to study; I only want to study business. Is there any way I can get back in?
Earn high grades and you will be a competitive candidate for admission. If you are not admitted, the truth is you don't have to study business to have a career in business. Focus on building the skills that business needs most. These include problem solving and critical thinking. Lots of majors can help you build these skills.

18. Once I am admitted, can I be exited from the College of Business?
Students will not be exited from the College of Business EXCEPT if they are dismissed from UTSA. Students dismissed from UTSA may not return to the COB for an undergraduate degree. Upon return to UTSA, they must select a major outside of business. No exceptions.